

RECORD OF PROCEEDINGS

CAMBRIDGE CITY SCHOOL DISTRICT

Board of Education

Special Board Meeting

Garfield Administrative Center — 5:00 P.M.

June 11, 2024

The Cambridge City School Board of Education met for a Special Board Meeting at 5:00 p.m. at Garfield Administrative Center on Tuesday, June 11, 2024.

A. PRESIDENT'S PROCEDURES

1. Call to Order

2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

3. Pledge of Allegiance

4. Roll Call

Board Members answering the roll call were:

Members present were:

Mr. David Evancho

Mr. Dave Gray

Mr. Ron Miller

Mr. Dave Peoples

Mr. Steve Taylor

Also present were: Mr. Dan Coffman, Superintendent

Mr. Ed Wright, Treasurer

Mr. Dave Caldwell, Director of Business Operations

B. RECEPTION OF VISITORS

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the board to invite public participation in its meetings. However, to promote the efficient conduct of the board's business, the following limits are required.

2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.
3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda –
RECEPTION OF VISITORS.

C. ADOPTION OF AGENDA with change and Addendum

Change: Treasurer's Report/Recommendation – Item #7 – Adding Ohio School Plan

Motion and Roll Call

Resolution FY2024-088 On a motion by Mr. Gray and seconded by Mr. Miller, the Board moved to approve the Agenda with change and Addendum

Roll Call: Mr. Gray, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Peoples, aye, Mr. Taylor, aye,
Motion passed 5-0.

D. COMMUNICATIONS

No Communication

E. ADMINISTRATIVE COMMENTS

Mr. Coffman provided the following updates: The Southgate Parkway Bridge Opening is scheduled for June 18th and that 30 of our students would be walking over the bridge; Cats Camp and up and going; McFarland Stadium parking lot; Furniture, Technology and Curriculum Investments are being made getting ready for next school year; Disk golf course is being built on the campus grounds.

F. OLD BUSINESS

No Old Business

G. TREASURER'S REPORT/RECOMMENDATIONS

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended May 31, 2024.

Board Graphs
Reconciliations
Cash Summary
Spending Plan Summary including YOY Comparison
Invested Funds

2. The Treasurer recommends the Board of Education approve the following minutes:

May 28, 2024

3. The Treasurer recommends the Board of Education approve the following donations:

5/14/2024	\$2,500.00	Lunch Account / Student Fees	Penny Parnell
5/14/2024	\$2,500.00	Lunch Account / Student Fees	Thomas & Annette Parnell
5/30/2024	\$2,000.00	MLK Scholarship Donation	MLK Scholarship

4. The Treasurer recommends the Board of Education authorize the Board President to execute a Sewer Easement Agreement on behalf of the Board of Education with the City of Cambridge for parcel 06-0008351.00, Cambridge, Ohio, which is the location of the parking lot at McFarland Stadium.

5. **STANDARD YEARLY TREASURER AND DIRECTOR OF BUSINESS OPERATIONS AUTHORIZATIONS FOR FY2025**

Authorize the Treasurer and Director of Business Operations to pay bills within the limits of the appropriations resolutions when merchandise and services has been received in good condition and invoices are presented for payment.

Authorize the Treasurer and Director of Business Operations to serve as the purchasing agent for the school district for FY2025.

Authorize the Treasurer to secure advances from the Guernsey County Auditor when funds are available and payable to the School District for FY2025.

Authorize the Treasurer to invest interim funds at the most productive rate whenever funds are available as outlined by Board Policy.

6. The Treasurer recommends the Board of Education approve the Initial Temporary Revenue and Appropriations in the amount of \$43,601,182 for FY2025.

7. **COMPREHENSIVE INSURANCE COVERAGE RENEWAL**

Authorize the Treasurer or Director of Business Operations to renew the District's Insurance Package for liability, fleet/auto, property, violence, cyber and pollution insurance coverage for FY2025 with Ohio School Plan.

8. The Treasurer recommends the Board of Education approve the Annual Appropriations of \$39,414,921.15 for fiscal year 2024.

Motion and Roll Call

Resolution FY2024-089 On a motion by Mr. Gray and seconded by Mr. Peoples, the Board moved to approve items 1-8.

Roll Call: Mr. Gray, aye, Mr. Peoples, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Taylor, aye, Motion passed 5-0.

H. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

A. GENERAL BUSINESS

1. RESOLUTION

Approve the Superintendent to enter into an MOU with Big Brothers Big Sisters of Zanesville to allow for services to be provided at Cambridge Intermediate School.

2. BOARD OF EDUCATION RESOLUTION

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **8th Grade Football Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it and who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **8th Grade Football Coach** for the 2024-2025 school year with **Mike Stoner (1/2 stipend)**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

3. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **8th Grade Football Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **8th Grade Football Coach** for the 2024-2025 school year with **Thomas Arnold (1/2 stipend)**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

4. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **7th Grade Football Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **7th Grade Football Coach** for the 2024-2025 school year with **Brock Valentine (1/2 stipend)**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation,

duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

5. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **7th Grade Football Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it and who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **7th Grade Football Coach** for the 2024-2025 school year with **Hunter Williams (1/2 stipend)**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

6. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Assistant Football Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it and who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to

have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program Assistant Football Coach for the 2024-2025 school year with Kyle Cox. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

7. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program Assistant Football Coach 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it and who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program Assistant Football Coach for the 2024-2025 school year with Isaiah Abel. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

8. **RESOLUTION**

Approve a contract for services with Zides Sports Shop as presented for promotional funding, equipment and apparel for athletics. Term to begin July 1, 2024 through June 30, 2029.

9. **RESOLUTION**

WHEREAS, R.C. 3319.102 authorizes the Cambridge City School District Board of Education to employ an individual who does not hold a post-secondary degree as a substitute teacher provided that the individual: (1) meets the district's or school's own set of educational requirements; (2) is deemed to be of good moral character; and (3) successfully completes a criminal record check as prescribed in section 3319.39 of the Revised Code.

WHEREAS, R.C. 3319.102 specifically authorizes the above action notwithstanding anything to the contrary in sections 3301.071, 3319.226, 3319.30, 3319.36 and Chapters 3314 and 3326 of the Revised Code.

NOW THEREFORE, BE IT RESOLVED, this Board of Education, pursuant to R.C.3319.102, hereby declares that the District will use the following set of educational requirements for the hiring of substitute teachers, who do not hold a post-secondary degree:

- High School diploma and a combination of education and/or employment experience that qualifies the applicant as a substitute in the judgment of the Superintendent/Designee

BE IT FURTHER RESOLVED, this Board of Education authorizes its Superintendent/Designee to recommend for employment substitute teachers who meet the criteria set forth above; and

BE IT FURTHER RESOLVED, this Board of Education Resolution shall automatically expire if and when the Board takes future action, including updates to Board Policies, pertaining to the authority granted under R.C. 3319.102.

10. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of **Girls Head Basketball Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it and who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Girls Head Basketball Coach** for the 2024-2025 school year with

Marc Smith. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

11. **RESOLUTION**

Approve a three-year contract with the City of Cambridge for School Resource Officers.

Motion and Roll Call

Resolution FY2024-091 On a motion by Mr. Miller and seconded by Mr. Taylor, the Board moved to approve item 11.

Roll Call: Mr. Miller, aye, Mr. Taylor, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Peoples, abstain, Motion passed 4-0 and 1 abstention.

12. **RESOLUTION**

Approve an amendment to the administrative salary schedule for the 2024-2025 school year specific to the preschool/K-5 curriculum position.

13. **OVERNIGHT TRIP/CMS/CHS CHEERLEADERS**

Approve an overnight stay for the CMS and CHS cheerleaders for a cheer camp at Muskingum University July 11 -13, 2024. Transportation to be provided by Cambridge transportation department.

Motion and Roll Call

Resolution FY2024-090 On a motion by Mr. Taylor and seconded by Mr. Peoples, the Board moved to approve items 1-10 and 12-13.

Roll Call: Mr. Taylor, aye, Mr. Peoples, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Miller, aye, Motion passed 5-0.

PERSONNEL

Classified

1. SUMMER CATS CAMP - AIDES

Approve the following individuals as a Summer CATS Camp Aides for the Cambridge School District, funded by the 21st CCLC Grants, Summer Learning and Opportunity (Create/Expand) Grants (SLAOG), and/or ARP ESSER Grant for the 2024 summer program. (Pending appropriate paperwork)

Xander Caldwell
Elizabeth Patterson
Danielle Daugherty
Addison Ferguson
Jan Wheatly
Kami Kuhar

2. EXTENDED SERVICE

Approve up to 115 extended hours for Julie Frame to be used between May 1 and June 30, 2024. Time sheets will be submitted to document hours worked and will be paid at her regular hourly rate. Funded by 21st CCLC Grant #15167 and #20250.

3. ATHLETIC VOLUNTEERS

Approve the following as volunteers for the 2024-25 school year **pending the appropriate paperwork.**

Ashley Fratalli

Benjamin Lawrence

4. EXTENDED SERVICE

Approve 10 extended service days for Audra Carpenter, Administrative Secretary for the Preschool for the 2024-2025 school year.

Certified

5. SUMMER CATS CAMP - TEACHERS

Approve the following individuals as a Summer CATS Camp Teachers for the Cambridge School District, funded by the 21st CCLC Grants, Summer Learning and Opportunity (Create/Expand) Grants (SLAOG), and/or ARP ESSER Grant for the 2024 summer program.

Heather Lyons
Regan Flood
Khloe Taylor

Danielle Daugherty (Pending appropriate paperwork)
Jacob Tharp

6. **ATHLETIC SUPPLEMENTAL CONTRACTS**

Approve the following for one-year athletic supplemental contracts for the 2024-2025 school year.

Mark Rider	Assistant Football Coach
Robert Mascolino	Assistant Football Coach
Jacob Tharp	Assistant Football Coach

7. **LIMITED TEACHER CONTRACTS (ONE YEAR)**

Approve the following limited one (1) year teacher contracts effective the 2024-2025 school year pending the .

Jodie Smith	Intervention Specialist	CMS
Kaylee Lenarz	Intervention Specialist	CPS

8. **RESIGNATION**

Approve the resignation of Jennifer Bates 6th grade Science teacher at CMS effective at the end of the 2023-2024 school year.

Motion and Roll Call

Resolution FY2024-092 On a motion by Mr. Gray and seconded by Mr. Miller, the Board moved to approve items 1-8.

Roll Call: Mr. Gray, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Peoples, aye, Mr. Taylor, aye, Motion passed 5-0.

I. NEW BUSINESS

No New Business

J. BOARD RECOMMENDATIONS

No Board Recommendations

K. POLICY CONSIDERATION/ADOPTION

No Policy Consideration/Adoption

1. REQUEST EXECUTIVE SESSION

No Request for Executive Session

L. NEXT MEETING

DATE July 9, 2024
TIME 5:00 P.M.
PLACE Garfield Administrative Center

M. ADJOURNMENT

Motion and Roll Call

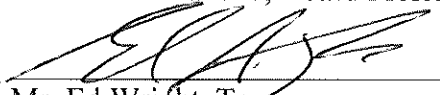
Resolution FY2024-93 On a motion by Mr. Peoples and seconded by Mr. Gray, the Board moved to adjourn.

Roll Call: Mr. Peoples, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Taylor, aye
Motion passed 5-0.

The meeting adjourned at 5:21 p.m.



Mr. David Evancho, Board President



Mr. Ed Wright, Treasurer